

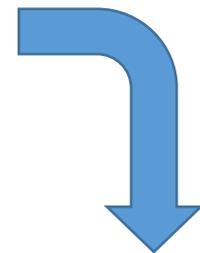
English Department Assessment and Feedback Policy

English Books

In English pupils will have two books – a Classwork Book and an Assessment Book.

All work in Assessment books will be marked by teachers. Work done in Classwork books will be self or peer assessed in green pen and/or given verbal feedback by the teacher.

In Years 9-11 pupils will also have a Quote by Rote book for recording key quotations.



Teacher Assessment

Pupils will be assessed formally at least once every half term. At Key Stage 4 there will be formative assessments carried out before final assessments.

Assessment books will be kept throughout the 5 years of pupils' time at Northgate so that a clear progression can be seen in their English work.

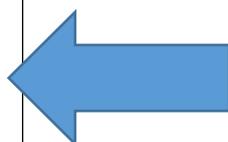
Feedback from assessments will be either given a mark/grade and will be given a mission to carry out in Reflect and Correct time.

Formative assessments will be marked using a whole class feedback sheet.

Mocks and final, formal assessments will be marked using an assessment front sheet with the criteria and Assessment Objectives.

In Years 7 and 8 progress in assessments will be marked on assessment sheets and then reflected on KPIs.

In Years 9-11 Quote by Rote tests will also be carried out in Assessment Books and these will be marked by teachers or by peers in class.



Class work

Class work will be completed in Classwork Books. This will include notes, summaries, class tasks, homework and practice paragraphs.

The emphasis is on pupils to green pen their work for literacy and other errors in these books. Teachers will give clear criteria for work that is to be self or peer assessed. Teachers may also give verbal feedback and award merits on work completed in these books.

The work in Classwork books will build towards assessments.

Reflect and Correct and Missions

It is vital that pupils use teachers' marking and feedback to make progress.

After formative and final assessments 'Missions' will be set by teachers so individuals and classes can see their areas for development.

Missions will be carried out in Assessment Books in class during 'Reflect and Correct' time.

Teachers will give verbal or written feedback on 'Missions' so pupils know whether their work has improved.

